



Notice to Rabies Tag Distributers

Effective 10/1/2023, the Abilene-Taylor County Public Health District (ATCPHD) will be overseeing the City's rabies tag program. This notice will provide the process moving forward.

Ordering: You may begin ordering 2024 tags in November by increments of 10 and are encouraged to order only a **six month supply** initially until we determine how many tags are used on average per month. This will allow us to determine how many we need to order for the remainder of the year.

The rabies tag request form is included for your convenience. You may either fill it out and mail it to the address included on the form or you may use the link provided at the top of the request form to submit your order electronically.

Tracking: It will be the responsibility of the rabies tag distributor to account for and track the animal and owner the tag is issued to. At the end of each calendar year, all unused tags shall be returned to the ATCPHD as these must be accounted for.

Payment: At the beginning of each month, please send a report of tags used for the previous month along with payment to the ATCPHD. Please use the included form. The price for each tag remains \$6 and can be made with cash, check, or credit card (credit card payment only available onsite which includes a 3.25% fee or minimum of \$2.50).

The ATCPHD appreciates your patience as we begin the management of the rabies tag distribution program. To better assist you, we have a dedicated staff member, Kevin Pantoja, whose information is below, and welcomes any questions you may have.

Kevin Pantoja, MPA
Accountant
Abilene-Taylor County Public Health District
850 N 6th St.
Abilene, Tx 79601
Office: 325.692.5600
Direct: 325.437.4604
kevin.pantoja@abilenetx.gov





ATCPHD Rabies Tag Request Form

Please use this form when requesting new rabies tags. This same form can be completed online by following this link: <https://forms.gle/CFctBqpUuRtTMxpG6>

Additionally, you may mail this form to the address below.

Abilene-Taylor County Public Health District
PO Box 60
Abilene, TX, 79604-0060

Distributor Name: _____

Distributor Address: _____

Distributor Phone Number: _____

Number of Tags Requested: _____

Check One:

Requesting Delivery

Pick Up

*****Staff Use Only*****

Starting Serial Number: _____

Ending Serial Number: _____

Name of Staff Issuing: _____



ATCPHD Used Rabies Tag Report

This report will be due the first week of each month for the month prior. Please use it to report how many rabies tags were distributed. This same form can be completed online by following the link below, please note, payment will need to be either mailed or paid onsite at the ATCPHD:

<https://forms.gle/jzxC7e3TBo1JwL1c6>

You may mail this form to the address below, along with payment.

City of Abilene Public Health

PO Box 60

Abilene, TX, 79604

Or submit in person to 850 N. 6th Street if paying by card.

Distributor Name: _____

Distributor Address: _____

Distributor Phone Number: _____

Month(s) included in report: _____

Number of Tags Used: _____

Number of Tags Voided: _____

Tags to be charged: _____

Price per Tag: \$6

Amount Owed: _____

Starting Serial Number: _____

Ending Serial Number: _____

Check One:

Paying Cash

Paying with Check (Payable to Abilene Taylor County Public Health District)

Paying with a Credit Card (Only available onsite at ATCPHD)