



**Certificate of Occupancy Application**  
Building Inspections

**\*Floor Plan required to be turned in with this application - See back for example floor plan**

Date: \_\_\_\_\_ Fee for C.O. **\$100** (other fees may apply)  
Business Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Tenant Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Will there be any alterations to the building?  YES  NO**  
**If yes, STOP! Commercial Permit Application required. See Building Inspection staff for instruction**

Declared Value: \_\_\_\_\_ Gasoline Fueling Position  YES #\_\_\_\_\_  NO  
Business Use: "Example" – Retail, Office, Restaurant, etc: \_\_\_\_\_  
Square Footage: \_\_\_\_\_  
Gas Meter Release Needed?  YES  NO Gas: ATMOS or Other \_\_\_\_\_  
Plumbing Contractor: \_\_\_\_\_  
Electric Meter Release Needed?  YES  NO Electric Supplier:  AEP  TAYLOR  Other \_\_\_\_\_  
Is this business equipped with an automatic fire sprinkler?  YES  NO  
\*\* If Storage, what type of materials will be stored? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\* Will material be stored above 12' in height?  YES  NO

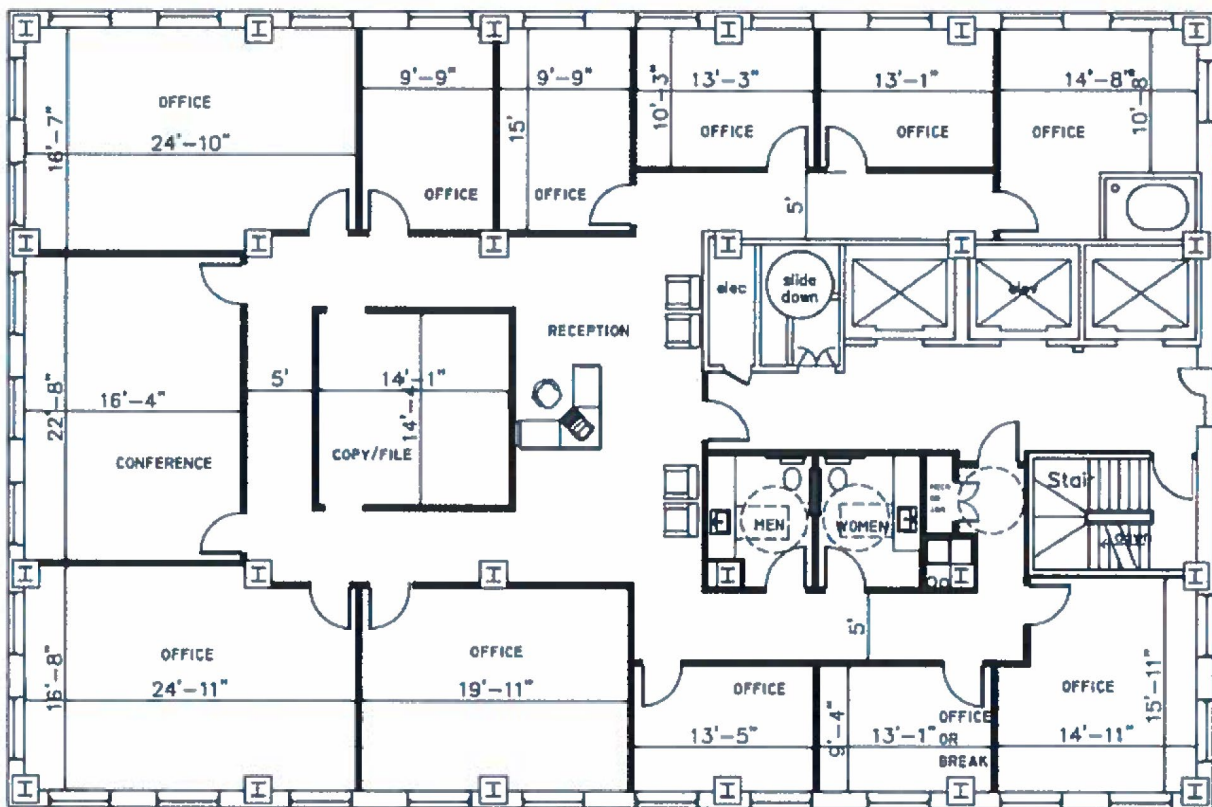
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

Applicant printed name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Post address in a manner clearly visible from above-named street. Numerals shall be a minimum of four inches tall and ½-inch stroke, installed on a contrasting background.
2. Provide “NO SMOKING” signage.
3. Portable fire extinguishers shall be provided as indicated below.
  - a. Mount ABC type dry chemical fire extinguishers in accessible locations as needed to maintain a maximum travel distance of 75 feet from all areas of the building to an extinguisher.
  - b. Extinguishers shall have a minimum rating of 2-A, 10-B:C and/or a minimum capacity of five pounds

Applicant Initial \_\_\_\_\_

**Example of a Floor Plan:**



\*Revised

Building Inspections  
 555 Walnut Street  
 Abilene, Texas 79601  
 325.676.6232

[ABILENETX.GOV/BUILDINGINSPECTIONS](http://ABILENETX.GOV/BUILDINGINSPECTIONS)

