REQUEST FOR PROPOSAL

CITY OF ABILENE
PURCHASING DIVISION
P.O. BOX 60 - 555 WALNUT - ROOM 202
ABILENE, TEXAS 79604-0060

ALL PROPOSALS MUST BE QUOTED F.O.B. ABILENE

THIS PROPOSAL MUST INCLUDE FREIGHT UNLESS OTHERWISE STATED.

PROPOSAL #CB-2071

NOTICE IS HEREBY GIVEN THAT THE CITY OF ABILENE WILL RECEIVE SEALED, WRITTEN PROPOSALS IN THE OFFICE OF THE PURCHASING ADMINISTRATOR, CITY HALL, 555 WALNUT STREET, ROOM 201-A, ABILENE, TEXAS 79601 UNTIL 4:00 P.M. ON THE 14TH DAY OF AUGUST A.D., 2020 FOR: PROPOSAL #CB-2071.

1. DYESS AIR FORCE BASE JOINT LAND USE STUDY FINAL REPORT IMPLEMENTATION CONSULTANT - RFP AS PER SPECIFICATIONS.

A PRE-PROPOSAL MEETING WILL BE HELD ON AUGUST 5, 2020 AT 2:00 P.M. AT THE ABILENE REGIONAL AIRPORT, LOWER LEVEL CONFERENCE ROOM, 2933 AIRPORT BLVD., ABILENE, TX.

ALL PROPOSALS MUST SUBSTANTIALLY COMPLY WITH SPECIFICATIONS. FOR PROPOSAL INFORMATION PLEASE CONTACT (325) 676-6226 OR PURCHASING@ABILENETX.GOV, FOR SPECIFICATION INFORMATION CONTACT DON GREEN AT DON.GREEN@ABILENETX.GOV.

ALL PROPOSALS MUST BE SUBMITTED IN SEALED ENVELOPES, BEARING ON THE OUTSIDE THE NAME OF THE PROPOSER, HIS ADDRESS, THE NAME OF THE PROJECT AND THE PROPOSAL NUMBER. ANY PROPOSALS RECEIVED AFTER SCHEDULED CLOSING TIME FOR RECEIPT OF PROPOSALS WILL BE MARKED "RECEIVED LATE" AND RETURNED TO THE SENDER.

THE CITY OF ABILENE RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS AND TO AWARD THE PROPOSAL CONSIDERED MOST ADVANTAGEOUS TO THE CITY OF ABILENE.

AUTHORIZED SIGNATURE _____

TITLE _____ **TELEPHONE NUMBER** _____

DELIVERY SCHEDULE _____ **TERMS** _____

PLEASE READ CONDITIONS FOR SUBMITTING A PROPOSAL ON BACK BEFORE SUBMITTING
ORIGINAL - PLEASE RETURN THIS COPY

IMPORTANT - CONDITIONS OF RFP - PROPOSER MUST USE THIS FORM

If the contractor fails to deliver product by the promised delivery date or a reasonable time thereafter, giving acceptable reasons for delay, or product is rejected for failure to meet specifications, the City of Abilene reserves the right to purchase specified product elsewhere, and charge the increase in price and cost of handling, if any, to contractor. No substitutions or cancellations are permitted without prior approval of the Purchasing Administrator.

Any catalogue or manufacturer's reference in this proposal is descriptive but not restrictive, and is used only to indicate general type and grade or quality. Proposals on other manufacturer's products of equal quality may be submitted and will be given full consideration and the City of Abilene may accept such equal quality products at its option. Technicalities in specification which have a tendency to preclude competition may be waived at the discretion of the City of Abilene for the best interests of the City of Abilene and will not necessarily be a governing factor in the making of the award.

Proposer must state on the face of his proposal exactly what he proposes to furnish. Otherwise, he will be required to furnish the exact items (or manufacturer's product) specified in the proposal.

In the event of error in extension, unit prices will govern. Unless otherwise specified, the City of Abilene reserves the right to accept or reject in part or in whole, any proposal submitted, for the best interest of the City.

Quotations subject to price increase will be given secondary consideration. If necessary to escalate a quotation, however, a limited percentage of increase must be indicated. Unlimited escalation cannot be accepted.

The City of Abilene, Texas is exempt from all Federal Excise Taxes and State Sales Tax. DO NOT include tax in your proposal price or invoice.

Taxable items must be so designated, and the City will supply contractor with a Tax Exemption Certificate, properly executed.

Contractor agrees not to knowingly obtain labor or services of an employee without verification of the employee's employment eligibility, as required by Immigration Reform and Control Act (IRCA).

Contractor agrees that no payments owed by him, or any nature whatsoever, to the City, including payment in advance for service charges or any sums of any character whatsoever, shall become delinquent or in arrears.

The City will not award to any proposer in arrears to the City for any debt, claim, demand, or account whatsoever, including taxes, penalty and interest. Contractor is responsible for ensuring that no indebtedness exists.

Section 130 of the City Charter authorizes the City to counterclaim and offset against any debt, claim, demand or account owed by the City to any person, firm or corporation in arrears to the City for any debt, claim, demand or account of any nature whatsoever, including taxes, penalty and interest.

THE CITY OF ABILENE RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, AND/OR TO WAIVE ANY OR ALL TECHNICALITIES OR FORMALITIES.